

VILLA LA JOLLA CONDOMINIUM ASSOCIATION
ARCHITECTURAL REQUEST CHECKLIST

_____General description of scope of work included

_____Type of materials to be used included

_____Builder/Contractor name included

_____Builder/Contractor state license # included

_____Builder/Contractor copy of permit obtained included, if required

_____Contractor's insurance information included

_____Drawing, photograph or sales brochure illustration included

_____Specifications and dimensions included

_____Location of Air Conditioner/Furnace inside and outside included

_____Adjacent owners' review and sign-off included

VILLA LA JOLLA CONDOMINIUM ASSOCIATION ARCHITECTURAL
REQUEST FORM
AUTHORIZATION FOR INTERIOR OR EXTERIOR ADDITION OR ALTERATION

PAGE 1

Date: _____ Lot No: _____

Name: (Print) _____

Address: _____

Home Phone: _____ Bus. Phone: _____

Management Use Only Job

No: _____

Date Received: _____

To Arch. Comm. _____

Approved: _____

Denied: _____

Sent to owner: _____

Completion Date: _____

Final Inspection: _____

Comments: _____

General description of scope of work:

Primary type of materials:

Specify pre-approved colors: (See Homeowners Information page)

Builder / Contractor: _____ State License #: _____

Contractor's Insurance Information _____

Permit Information _____

Releases of liability from all suppliers of labor and materials.

ATTACH A DRAWING, PHOTOGRAPH, OR SALES BROCHURE ILLUSTRATION, COMPLETE WITH SPECIFICATIONS AND DIMENSIONS OF DESIRED ADDITION OR ALTERATION, RELATIVE TO THE LOCATION ON YOUR Unit.

Signature of Legal Owner: _____

Return completed form to:

Villa La Jolla Condominium Association
C/O GENERAL MANAGER
8540 VIA MALLORCA
LA JOLLA, CA 92037
(858) 455-7824

